



CONSTITUTION

Article I - NAME:

The name of this organization shall be the CENTRAL JERSEY SOUTH OFFICIALS ASSOCIATION (hereinafter called "CJSOA" or "ASSOCIATION"); formerly called "Sports Officials Association of New Jersey" (NJSOA)

Article II - PURPOSE:

Section 1.1. CJSOA shall maintain the highest standard of basketball officiating to promote the spirit of fair play and sportsmanship.

Section 1.2. CJSOA shall promote the welfare of the game of basketball, the players, the school officials, the fans, the press and the officials.

Section 1.3. CJSOA shall have available at all times a sufficient number of trained, prepared and competent officials.

Section 1.4. CJSOA shall provide educational programs to advance the skills of all basketball officials that comprise the membership and to further their interests.

Section 1.5. CJSOA shall promote the uniform interpretation and administration of the rules of basketball in the State of New Jersey.

Section 1.6. CJSOA shall cooperate with all organizations and associations connected with basketball in the State of New Jersey to ensure a seamless relationship in promoting their highest standards.

Article .III. - ORGANIZATION:

Section 1.1. *This organization is a not-for-profit corporation pursuant to the laws of the State of New Jersey.*

Dissolution:

Section 1.2. *If this corporation is dissolved, no part of its funds or property shall be distributed to, or among its members. After all indebtedness is satisfied, any surplus funds or property shall be used to promote the welfare of basketball officials in the State of New Jersey in such manner as the governing body of the corporation may determine.*

Registered Office:

Section 1.3. *The registered office of the corporation shall be located within the State of New Jersey at a place to be determined by the governing body.*



Article IV - OFFICERS:

TITLES:

Section 1.1. The elected officers of this association shall be a President, a Vice -President, a Secretary, an Interpreter and a Treasurer to be elected by a majority of the members. Also elected shall be Six (6) at -large Trustees.

ELECTIONS:

Section 1.2. The annual election of officers shall take place at a General Meeting called subsequent to the Month of February but not later than April 20th of each year.

Notification:

Section 1.2-1. The membership shall be given two (2) weeks written notice of the time and place of such elections. EMAIL may be considered as written notice as long as there is proof of delivery and consistency in this standard.

TERMS OF OFFICE:

Section 1.3. All terms Begin on May 1st and end on April 30th.

President and Vice-President:

Section 1.3-1. The **President** and **Vice-President** shall serve for a term of two (2) years. Neither the President nor Vice-President may serve for more than two (2) consecutive terms.

Trustees:

Section 1.3-2. At-Large **Trustees** shall serve for Three (3) years and are elected each year. Two (2) at -large trustees shall be elected each year. NOTE: The initial election will provide for the staggering of the terms of service. I.e. Two trustees each for a Three -year, a two-year and one year term. Thereafter the normal progression shall prevail in subsequent years.

Secretary and Treasurer:

Section 1.3-3. The **Secretary** and the **Treasurer** shall serve for a term of Three (3) years. They each may serve continuously and may serve without limitation of the number of terms.

Interpreter:

Section 1.3-4. The **Interpreter** shall serve for a term of Three (3) years without limitation of the number of terms. The interpreter shall accrue tenure if elected to three (3) consecutive terms. A tenured Interpreter may be removed only by the unanimous action of the full executive committee and a Three Quarter (75%) vote to remove by the total membership of record. The Interpreter shall NOT be a member of the executive committee.

APPOINTEES:

Section 1.4. The President may, if he/she chooses, present to the officers of this association his/her choice of one (1) Executive Committee TRUSTEE Member that shall serve at the pleasure of the incumbent President. The President shall provide the necessary background and credentials of his/her nominee and, upon acceptance by a majority of sitting executive committee officers, said nominee shall be presented to the membership at any subsequent meeting that is noticed pursuant to Article IV Section 1.2.1, *notification*. The Presidents nominee must receive no less than sixty -five per cent (65%) of the total active membership of record.

NOMINATIONS:

Section 1.5. The President shall appoint a committee that shall monitor a list of nominees from the floor at a meeting so designated prior to the 30th day of November. A member must be nominated and a second must be attained to have his/her name on the ballot for the annual elections. Any member that is not nominated but would like to be considered as a candidate, may do so by filing with the nominations committee, in writing, for the position of interest within 48 hours of the floor nominations meeting or December 1st, whichever is earliest. The nominations committee is to encourage the candidates to present their views, or debate, to the membership at any subsequent meeting prior to the election.



BALLOTING:

Section 1.6. Voting shall be done by secret ballot by those members in good standing who are present at the General Meeting. Should a tie vote occur, there will be notice of another ballot within three (3) weeks at a subsequent meeting to be called by the President as noticed pursuant to Article IV, Section 1.2.1 between the two (2) candidates receiving the highest number of votes should more than two (2) candidates be eligible for an open position. Should a second ballot result in a tie the executive committee, minus the person serving in the contested position, if applicable, shall have the right to call for an election at a date not later than the first business meeting of the new year for any position other than President.

Ties or Disputes - Resolution:

Section 1.6-1. The executive committee may appoint by super majority vote, (80%), one of the candidates for the office, other than President, for a period of not more than one (1) year or until the next general election. In the case of a tie for President as per Article IV, Section 1.6, the executive committee by super majority vote (80%) may recommend one of the candidates to the full membership for simple majority vote at a noticed meeting pursuant to Article IV, Section 1.2 -1. to serve until the next general election. Otherwise the office of the President is deemed to be vacant.

VACANCY:

Section 1.7. Should a situation arise that creates a vacancy in any elected office, the Executive Committee shall have the power to fill such vacancy from a list of interested candidates until the next annual election, except the office of the President, pursuant to any limitations of Article IV, Officers. When the office of the President is deemed vacant, the Vice-President shall assume the position of President until the next general election of officers.

ELIGIBILITY OF OFFICERS:

Section 1.8. Only active members in good standing may serve in the capacity of an officer of this association. No member may hold more than one elected office at any given time. Should an active elected officer choose to be nominated or otherwise run for any other office, he/she must resign his/her current position in order to be considered as a candidate and to be placed on a ballot.

ARTICLE V - DUTIES OF OFFICERS:

PRESIDENT - DUTIES:

Section 1.1. The President shall preside at all meetings of the association and direct the activities thereof. The President shall make appointments as follows:
The President shall recommend appointing the committee chairpersons, program supervisors, ad hoc chairpersons and any other non-elected office as deemed necessary. The President must advise and present, any of his/her recommendations to the general membership for approval by a simple majority vote of those members present.

DUTIES OF THE VICE-PRESIDENT:

Section 1.2. The Vice-President shall take on the duties and responsibilities of the President in the absence or disqualification of the President. The Vice-President may be an ex-officio member of any appointed committees and/or boards with no vote except in the case of a tie. The Vice-President shall monitor the attendance and testing requirements of the Association.

DUTIES OF THE SECRETARY:

Section 1.3. The Secretary shall keep the minutes and be responsible for the attendance log at all meetings of the association. The Secretary shall be responsible to process any correspondence to or from

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the association as required. The secretary is the conduit between the membership and the executive committee should action by any/all of the executive committee members be necessary.

DUTIES OF THE TREASURER:

Section 1.4. The Treasurer shall be the keeper of the financial records of the association. The Treasurer shall be responsible for all of the funds of and securities owned by the CJSOA. The Treasurer shall keep or cause to be kept, full and accurate records and accounts for the CJSOA. The Treasurer shall disburse or supervise the disbursement of funds of the CJSOA as may be properly authorized.

Section 1.4-1. The Treasurer shall render to the Executive Committee as a whole or the Trustees as a whole, from time to time, at any meeting thereof, financial and other appropriate reports on the condition of the CJSOA as the President may require.

Section 1.4-2. The Treasurer, in general, shall perform all of the duties incident to office of Treasurer and such other duties as from time to time may be assigned by the Executive Committee, Trustees or by the President of the CJSOA.

ARTICLE VI - EXECUTIVE COMMITTEE:

Section 1.1. The executive committee shall consist of the President, Vice -President, Secretary, Treasurer, Appointees, per Article IV section 1.4, and the Trustees (6). The Interpreter is NOT a member of the executive committee Article IV, section 1.3.4.

Section 1.2. The EXECUTIVE Committee shall have the power to:

- a. Execute the Associations Constitution and By-Laws;
- b. Rule on matters not consistent with the Constitution and By -Laws provided that,
 1. The member or membership is properly notified;
 2. The member or membership has an avenue of appeal.
- c. Call special meetings of the membership when necessary;
- d. Administer the business of the Association between meetings.



ARTICLE VII - MEMBERSHIP:

Section 1.1. The Association shall consist of all duly qualified and approved members as defined herein as follows:

DEFINITIONS:

Section 1.2. *Good Standing:* A Member considered to be in good standing is any class of member that has met his/her obligation to the association as follows:

- a. Has fulfilled the meeting requirements.
- b. Has fulfilled all testing requirements.
- c. Has, in a timely manner, paid all dues and or assessments.
- d. Has, in a timely manner, paid any fine or penalties assessed.
- e. Has consciously observed the Constitution and By -Laws of the association.

Section 1.2.1. *Probationary:* A member may be placed on probation if he/she is found to have intentionally disregarded the tenants of Article VII, section 1.2, "Good Standing". A member may also be placed on probation for infractions inconsistent with the purpose of this association.

Section 1.2.2. *Suspended:* A member may be suspended for violations contrary to the By-Laws and Constitution of this association. A suspended member shall be considered a member NOT in good standing with the association. A suspended member is NOT eligible to vote.

CLASS OF MEMBERS:

Section 1.3. *Charter:* A member who has been in good standing for a minimum of three consecutive years. All of the original members as defined in the By -Laws of the Association.

Section 1.4. *Associate:* All members who are NOT Charter members are associate members.

Section 1.5. *Provisional:* Members as defined in the By-Laws of the association.

Section 1.6. *Active:* Any dues paying member who chooses to work as an official and accepts assignments, contracts or agreements to officiate.

Section 1.7. *Inactive:* Any dues paying member who elects NOT to participate in officiating for a specific period of time. A member who desires to become inactive has the responsibility to request such, in writing, to the Secretary of the Association, citing any reason or reasons for such decision. An inactive member may or may not be eligible to participate in the general elections of the Association.

Section 1.8. *Dual:* A member who is in good standing with his/her parent Association/Board may apply for membership in this association pursuant to any By -Laws *not* to the contrary. Dual members shall have all of the privileges of the association with the exception of holding elected office, the right to vote and attaining charter member status. A dual member shall not be subject to any rules or regulations greater than the rules and regulations for a regular member. A dual member must meet the requirements of this Association as stipulated. A dual member who may be deemed NOT in good standing by his/her parent Association/Board shall be considered NOT in good standing with this Association.

Section 1.9. *Retired:* A member, who has chosen to and remains inactive, will not or cannot work, but may from time to time participate in the activities of the Association. A retired member shall not be eligible for elected office.



Section 1.10. *Honorary:* An inactive and/or a retired member who has made a contribution to the Association or any affiliations in the capacity as an official in the activity, which he/she had participated.

ARTICLE VIII - MEMBER DUTIES, RIGHTS AND PRIVILEGES:

Section 1.1. All Members shall settle all Financial Obligations, dues, fines, assessments, etc., as set forth in the Association By-Laws.

Section 1.2. All Members shall comply with the requirements of the Association in conjunction with the Constitution and By-Laws of the Association.

Section 1.3. All Members shall have all rights and privileges as granted by the Constitution and By -Laws of the Association as well as any other such benefits that may be provided. Members shall have the privilege to wear any approved uniform, patch or other designation as set forth in the By -Laws of the Association.

Section 1.4. All Members, by simple majority, shall approve/disapprove all recommendations that are presented by the officers of this Association or any individual of the Association at any general meeting pursuant to the Constitution and/or By -Laws, if applicable, that would affect their interests.

Section 1.5. All Members of the Association who are NOT suspended and certain probationary members, pursuant to the applicable By -Laws, shall be eligible to vote in the general matters of the Association.

Section 1.6. All Members who are NOT Charter members shall NOT be eligible to vote on matters that would amend the Constitution or By -Laws of the Association.

ARTICLE IX - INTERPRETER, SUPERVISORS, ASSIGNOR and CHAIRPERSONS:

Section 1.1. The INTERPRETER shall be a qualified member official who is held to no less than the same standards as expected of all members of the Association. The interpreter shall be responsible for the interpretation of the applicable rules, mechanics, fundamentals and techniques of officiating. The interpreter should make himself/herself available to educate all of the participants who are influenced by the rules; i.e. coaches, players, other interested parties, etc. The interpreter shall chair the mandatory annual meeting of the Association to present the changes, if any, the emphasis, if any, to the body of the membership and any interested parties that may request to attend.

Section 1.2. All SUPERVISORS shall submit a comprehensive written plan of instruction or for training, as appropriate, to the trustees who in turn will recommend to the full executive committee for approval, alteration or denial.

Section 1.3. The ASSIGNOR shall be held accountable pursuant to the By -Laws of the Association when applicable.

Section 1.4. All CHAIRPERSONS shall be held accountable pursuant to the By -Laws of the Association as applicable.



ARTICLE X - MEETINGS:

Section 1.1. The NUMBER of meetings to be OFFERED shall be set forth in the By -Laws of the Association. The INTERPRETATION meeting is a Mandatory meeting and may be included in the number set forth. The minimum number of meetings shall be no less th en FOUR (4).

Section 1.2. The Roberts Rules of Order shall govern the meetings of the Association.

Section 1.3. Meeting NOTICES shall be the responsibility of the Secretary and any/all notification to the membership shall be done with due diligence, purs uant to the By-Laws of the Association when applicable.

Section 1.4. All Active members must be in ATTENDANCE a minimum of meetings pursuant to the By-Laws of the Association that may include the mandatory Interpretation meeting.

ARTICLE XI - AMENDMENT TO THE CONSTITUTION:

Section 1.1. The Constitution and By-Laws of this Association may be amended, added to, or repealed by a two-thirds (67%) plus one (1) affirmative vote by the charter members who are eligible to vote pursuant to Article VIII at a general meeting so noticed.

Section 1.2. NOTICE of such meetings to amend shall be the responsibility of the Secretary and shall be sent Fifteen (15) days prior to the general meeting. The meeting notice shall include the proposal(s), the date, the time and the location of the general meeting.

ARTICLE XII - STRUCTURE:

Section 1.1 In order to be consistent in the interpretation and intent of the rules of which have been adopted and that this Association supports, the Constitution of the National High Sc hool Federation (NHSF) and/or the State Association shall govern in matters not covered by or inconsistent with the Constitution of this Association.